

KIRBY HILL AND DISTRICT PARISH COUNCIL

(incorporating Kirby Hill, Milby, Thornton Bridge, Humberton & Ellenthorpe parishes)

MINUTES of the parish council meeting held at 7.00pm 16 September 2024, in the Coronation Hall, Milby (Notice having been given).

PRESENT: Cllrs Helliwell (acting chairman), Lister, Merson, Wass, Wilkinson and Martin Rae (parish clerk).

1. APOLOGIES for absence Cllrs Dunderdale (Chairman) & Widdows

2. CODE OF CONDUCT/DECLARATIONS OF INTERESTS: Cllr Wilkinson 8a

3. Minutes of 15 July meeting, having been distributed previously, were accepted as a true record. Proposed by Cllr Merson, seconded by Cllr Lister. Duly signed by the acting chairman.

4. FINANCE

The Clerk reported:

- a) Balance at 16 September 2024 **£6,736.39**
- b) **PAID £8.00** HSBC Bank charges (Aug)
- c) **PAID £537.60 (inc VAT)** Farm & Land grass cutting
- d) **PAID £528 (inc VAT)** Parish Noticeboard Co. (being 50% balance)
- e) **PAID £97.38** HMRC PAYE (Apr/May/Jun)
- f) **PAID £32.00** Coronation Hall (2 meetings)
- g) **PAID £150.00** BACLA (BB Library) donation
- h) **PAYMENT AGREED £165 (inc VAT)** MacGenie Computers (Kirby Hill)

5. CORRESPONDENCE

- a) **NYC Re - parish precept 2025/26.** Clerk had distributed a document outlining anticipated expenditure/income for year 2025/26, giving net expenditure of £5k. Expected outturn at end of current financial year also expected to be £5k. Cllrs agreed unanimously to maintain precept at same level as 24/25 (i.e. £6,000). Clerk to submit relevant forms to NYC Finance. **ACTION CLERK**
- b) **NYC Cllr Brown** Email to parish council chairmen in his division regarding the following issues:-
Forum meetings 'secretariat' – Cllrs agreed unanimously to accept a proposal from Skelton Parish Council that each parish contribute £98 pa. for a secretary – initially provided by Skelton PC.
Locality Budgets – Cllrs were unable to think of any projects in 25/6 for which to apply for money from Cllr Brown's Locality Budget but wished to record their thanks for the £500 provided in the current year towards the new Parish noticeboard.
Community Hub Project- there were no volunteers from councillors present to attend these proposed meetings.
Local Plan and Call for Sites - Cllr Brown had asked Cllrs to consider sites/locations in the parish that they considered *unsuitable* for development. While not considering any specific sites Cllrs put forward the obvious general features of flood plain and ings land, sites of historical and archaeological interest and landscape of particular environmental value.
- c) **NYC Electoral Review** The clerk had previously given Cllrs details of a 'zoom' presentation on 29 August but none had been able to attend. Neither had the clerk. On completion of the review the proposals put to NYC in 2022 regarding restructuring of the parish council could be addressed and the clerk would contact NYC Electoral Office to pursue this. **ACTION CLERK**

6. COUNCILLORS' REPORTS AND MEETINGS

- a) **JPC** Cllr Merson reported on the 18 July meeting. Minutes had not yet been produced. He had raised the matter of the Local Plan and had suggested that Boroughbridge and neighbouring parishes should produce a 'joint position statement' outlining evidence-based issues relating to inadequate infrastructure (eg. Sewerage, schools etc.). Cllrs agreed that this was a matter for the JPC rather than individual parish councils
- b) **Boroughbridge Police Liaison** Cllr Helliwell reported on the 17 July meeting which had been poorly attended. It was uncertain whether or not there would be future meetings but Cllrs

considered that it remained important to have some kind of meeting with the police, especially now that the Safer Neighbourhood Group meetings no longer took place.

7. ONGOING AND OTHER MATTERS

- a) **Village Green Noticeboard** Councillors thanked Cllr Wilkinson for installing the new noticeboard on the green. There had been a comment that it was perhaps too high and Cllr Wilkinson explained that its height could be easily adjusted if necessary. He would welcome the views of others on this matter. The clerk had submitted to NYC the Locality Budget monitoring form to show how the grant had been spent.
- b) **Village green grass cutting and tree maintenance** Cllrs considered the two quotations the clerk had received for the tree pollarding work: £1500+VAT from ArborTech and £840+VAT from Farm & Land. There was unanimous agreement to accept the Farm & Land quote and the clerk would contact Alasdair Downie to discuss scheduling the work for sometime over the winter. Complaints had been received about the state of the roadside verge/ embankment on the eastern boundary of the Hockley Croft site where a tangle of tall weeds and young saplings was presenting a very unsightly approach into Boroughbridge. The clerk would contact Harron Homes site office and NYC to obtain clarification about the responsibility for maintaining this area. **ACTION CLERK**
- c) **Defibrillator** Cllr Helliwell reported that there had been a power failure but that all was now fully functional. He continued to check the unit every Tuesday.
- d) **RBL Wreath and other donations** Cllrs unanimously agreed to make a donation of £50 to RBL for the war memorial wreath and £50 to Beyond the Pews. Cllr Dunderdale had asked the clerk to report that she would be happy again to lay the wreath at the Remembrance Day service **ACTION CLERK**
- e) **Contacting the parish council** – The clerk would clarify through the website and via the noticeboards the procedure for raising problems/ issues with the council, either with their own representatives on the council or with the clerk. **ACTION CLERK**

8. PLANNING

- a) **ZC23/04592/REMAJ** Approval of reserved matters for access, appearance, landscaping, layout and scale of a Motorway Service Area (MSA) to the west side of the A1(M)...
ON HOLD FOR 6 MONTHS PENDING DISCUSSIONS WITH HIGHWAYS ENGLAND
- b) **ZC24/01843/PNA** Humberton Grange YO61 2RX Erection of grain/machinery store
PLANNING PERMISSION NOT REQUIRED
- c) **ZC24/02221/FUL** Homewood, Church Lane, Kirby Hill YO51 9DX - Proposed rear extension and new drive and road crossing.
GRANTED

Meeting ended 7.55pm

NEXT MEETING 18 November 2024

Signed.....Date.....