

KIRBY HILL AND DISTRICT PARISH COUNCIL

(incorporating Kirby Hill, Milby, Thornton Bridge, Humberton & Ellenthorpe parishes)

MINUTES of the annual parish council meeting held at 7.00pm 5 May 2025, in the Coronation Hall, Milby (Notice having been given).

PRESENT: Cllrs Dunderdale (Chairman), Helliwell, Merson, Wass, Widdows, Wilkinson and Martin Rae (parish clerk).

1. APOLOGIES for absence none received

2. Election of Chairman The Vice Chairman Cllr Helliwell asked for nominations. Cllr Merson nominated Cllr Dunderdale and this was seconded by Cllr Wilkinson. Cllrs agreed and Cllr Dunderdale accepted the nomination and was duly elected as chairman.

3. Election of Vice Chairman The Chairman, Cllr Dunderdale, asked for nominations. Cllr Merson nominated Cllr Helliwell and this was seconded by Cllr Wass. Cllrs agreed and Cllr Helliwell accepted the nomination and was duly elected as Vice Chairman.

4. CODE OF CONDUCT/DECLARATIONS OF INTERESTS: Cllr Wilkinson 10a

5. Minutes of 17 March 2025 meeting, having been distributed previously, were accepted as a true record. Proposed by Cllr Helliwell, seconded by Cllr Wilkinson. Duly signed by the chairman.
Matters arising: None

6. FINANCE

The Clerk reported:

- a) Balance at 5 May 2025 **£6,076.51**
- b) **PAID £8.00** HSBC Bank charges
- c) **PAID £489.00** YLCA subscription
- d) **PAID £97.38** HMRC PAYE (Jan/Feb/Mar)
- e) **REC'D £100.00** Langthorpe PC contribution to Milby Island grass cutting
- f) **AUDIT** AGAR Annual Governance Statement completed and signed by chairman
AGAR Certificate of Exemption signed by Chairman
AGAR Accounts Statement signed by Chairman
AGAR Internal Audit (carried out by Roecliffe PC) presented by clerk

The full accounts and the AGAR Accounts Statement had been distributed to councillors prior to the meeting.

Clerk to post all AGAR documents on website and Noticeboard and send the required documents to SBA-PKF Littlejohn Audit Office.

ACTION CLERK

7. CORRESPONDENCE

- a) **Harron Homes** In response to clerk's enquiry about Hockley Croft grounds maintenance contract and problem with lack of dog waste bins. Harron Homes had replied that this was not 'within their remit'. Cllr Merson had been given a possible contact name by one of the Hockley Croft residents and would give this to the clerk. The chairman also suggested the clerk should contact the Parishes Liaison Office for advice on next steps. The clerk would also contact NYC regarding the possibility of having a litter/dog-waste bin on the public footpath that runs along the northern boundary of Hockley Croft at the point where it meets the Dishforth road.

ACTION CLERK

8. COUNCILLORS' REPORTS AND MEETINGS

- a) **NYC Cllr Brown Forum Meetings** – Wathvale and Bishop Monkton Division. The chairman reported that these meetings were still 'in abeyance' due to the ongoing lack of a secretary for the meetings. She would write to Cllr Brown in the hope that he would be able to attend the next parish meeting to give an update on the situation.

ACTION CHAIRMAN

- b) **JPC Meeting 24 April** Cllr Merson had chaired the meeting but no minutes had yet been distributed. He said that nothing of any significance had come up at the meeting.
- c) **BB Police Liaison** Cllr Merson had attended the meeting on 18 March and had found it worthwhile. He volunteered to attend the next one – date not yet fixed.

9. ONGOING AND OTHER MATTERS

- a) **Milby Island 106/commuted sums.** Cllr Merson reported on progress. He would be having a site meeting with the contractor, Dan Lazenby of the DTMS Group on Tuesday 6 May. Langthorpe's Cllr Collins would also attend and the chairman, Cllr Dunderdale, requested to attend also.
- b) **New developments pre-planning.** Cllr Merson asked for this item to be included on the agenda as he was concerned that councillors and local residents needed to be aware that some large scale new residential development was planned by developers/landowners for Kirby Hill and Milby parishes and that the council should produce a 'wish list' for what should or should not be included in any new development and be ready to engage with the developers before they submitted their applications. Such a 'wish list' might include items such as senior citizen housing and biodiversity net gains. He reported that he had already started discussions with Newby Estate's Tom Campion regarding their intentions for the field to the south of St John's Walk and with Lister Farms (David Lister) regarding the fields to the north of Hockley Croft and Milby Grange. It was agreed that the council, probably through its planning committee, should proceed in this way as a matter of some urgency.

10. PLANNING

- a) **ZC23/04592/REMAJ – AMENDED DETAILS**
Approval of reserved matters for access, appearance, landscaping, layout and scale of a Motorway Service Area (MSA) to the west side of the A1(M)...
Parish Council had submitted objection based on the differences between outline permission and the new additional details.
- b) **25/00098/PR15 PLANNING ENFORCEMENT** – Grantham Arms, Milby. Siting of Shepherd's Hut
This notification was for the council's information only. Cllrs were uncertain about the location of the shepherd's hut, however, considering that it probably was the one at the 'Tap on the Tutt', which lies outside the parish.

Meeting ended 7.45pm

NEXT MEETING 14 July 2025

Signed.....Date.....