

KIRBY HILL AND DISTRICT PARISH COUNCIL
(incorporating Kirby Hill, Milby, Thornton Bridge, Humberton & Ellenthorpe parishes)

MINUTES of the parish council meeting held at 7.00pm 17 November 2025, in the Coronation Hall, Milby (Notice having been given).

PRESENT: Cllrs Dunderdale (Chairman), Lister, Merson, Wass, Widdows, Wilkinson and Martin Rae (parish clerk) and one member of the public.

1. APOLOGIES for absence None

2. CODE OF CONDUCT/DECLARATIONS OF INTERESTS: Cllr Lister 8b, Cllr Wilkinson 8a

3. Minutes of 15 September 2025 meeting and 2 October Planning meeting, having been distributed previously, were accepted as a true record. Proposed by Cllr Merson, seconded by Cllr Lister. Duly signed by the chairman and planning sub-committee chairman. No matters arising.

4. FINANCE/ACCOUNTS

The Clerk reported:

- a) **Balance** at 17 November 2025 **£10,598.59**
- b) **PAID £114.20** HMRC PAYE (Jul/Aug/Sept)
- c) **REC'D £3000.00** NYC Precept 2nd half year
- d) **REC'D £49.38** Northern Powergrid (Sub-station Wayleave)
- e) **PAYMENT AGREED £478.00** Clerk – reimbursement for laptop purchase and data transfer

5. CORRESPONDENCE

- a) **NYC Accounts** Precept Calculator – interactive chart for calculating percentage increase/ decrease in council tax (parish portion) for different levels of precept. Clerk provided examples of results for Kirby Hill & District at precepts of £4500, £5000 and £6000. Cllrs agreed unanimously on requesting a precept of £5,000 (reduced from current year's £6,000), which would result in a reduction of 19% in council tax parish portion on all property bands. See also 7b. This compares with a reduction of 27% on a precept of £4,500.

6. COUNCILLORS' REPORTS AND MEETINGS

- a) **Forum and Parish Liaison** Cllr Dunderdale had attended the meeting on 30 September but had not so far seen any minutes of the meeting.* (**minutes had in fact been received and found a couple after this meeting in clerk's email junk folder*)
She reported that Karl Battersby had been guest speaker and he had asked parish councils to contact him directly about any long outstanding issues with Area 6 Highways. Cllrs raised one such matter being the long outstanding 'works order' for the re-siting of the 30mph signs on the Dishforth road outside Milby Grange. It was suggested that a traffic speed survey be carried out at the point where people cross between Hockley Croft and Milby Grange. The clerk would pursue this. **ACTION CLERK**
Many at the meeting had raised the problem of lack of response or poor communication from Area 6 of NY Highways.
Date for next meeting to be announced.
- b) **JPC** Cllr Merson reported the meeting on 24 October. One of the main areas of discussion, and concern, had been about the failure of back-up support for the Boroughbridge area Flood Committee. There was no longer any specific authority to control and co-ordinate the work of the volunteers in the emergency response team. The clerk was asked to contact Cllr Brown to ascertain the current position.
ACTION CLERK
- c) **BB Police and Community Liaison Committee** Cllr Merson reported that there had been no further meeting.

7. ONGOING AND OTHER MATTERS

- a) **Boundary Commission recommendations & PC restructuring.** The deadline for comment on the CGR (Community Governance Review) proposals for restructure is 22 December. Residents of Ellenthorpe, Humberton and Thornton Bridge parishes should all have received letters about the proposals for change.
- b) **27/7 budget and precept** The clerk had distributed a budget document prior to the meeting. It contained details of the budget for 26/7 in which the clerk expected the new financial year to start with a brought forward surplus of around £8,200 and expenditure for the year to be £6,750.
It had been unanimously agreed (5a. above) that the precept should reduce from the current £6,000 to £5,000, which would result in a 19% reduction in the parish portion of residents' council tax. This would result in a surplus of around £6,500 at the end of the 26/7 financial year

ACTION CLERK

- b) **Gov.uk domain name** The clerk had distributed a document prior to the meeting in which he outlined the costings from three registrar companies, all based on keeping the existing website and providing the .gov.uk domain name for one email as well as for the website. If the council opted for a different company to host the .gov.uk domain to the one already hosting the website (Town and Country Parish Councils) it would need to pay a certificate fee of £85 on top of the hosting fees to enable continuing hosting of the website by the council's existing website host. This meant that all three companies ended up broadly in line on annual costs – ranging from £335pa to £370pa. Cllrs all agreed that it was sensible to use the existing website host as the registrar for the .gov.uk domain rather than have to deal with two companies (one as registrar and one as website host) and the clerk was asked to obtain costings from 'Town and Country Parish Councils' to include .gov.uk email accounts for all councillors.
- ACTION CLERK**
- Cllr Dunderdale pointed out that there was a free NALC webinar on 2 December about the changes to .gov.uk domain hosting. The clerk would look into the possibility of joining it.
- c) **Parking for primary school** The clerk had received a request from a local resident for the council to discuss the issue of parents' disruptive parking in the village at school drop-off and pick-up times. This is an issue all over the country and councillors felt that the only real solutions were possible through interventions by the school itself. The clerk was asked to write to the school's head teacher to encourage more action directed at parents.
- ACTION CLERK**
- d) **20 mph speed limit outside school** The clerk had received a request from a local resident for the council to discuss the possibility of introducing a 20mph speed limit in Church Lane in the vicinity of the primary school. It was acknowledged that a request to NYC had been refused before but it was agreed that the clerk would contact Area 6 Highways again.
- ACTION CLERK**
- e) **B6265 lay-by overnight parking** It had been brought to the parish council's attention that at least two camper-vans had been parked day and night in the lay-by. The clerk was asked to contact Area 6 to see if the "No overnight parking" signs could be re-instated.
- ACTION CLERK**
- f) **Grass cutting 2026** Alasdair Downie (Farm and Land) had submitted a tender for the village green grass cutting, being £62 per cut, up to 20 cuts per annum. Cllrs agreed unanimously to accept this.
- ACTION CLERK**

8. PLANNING

- a) **ZC23/04592/REMAJ AMENDED** Approval of reserved matters for access, appearance, landscaping, layout and scale of a Motorway Service Area (MSA) to the west side of the A1(M)...
AMENDED DETAILS.
PENDING.
- b) **25/02186/OUTMAJ** Field 439417 467708 Milby - Outline application for the erection of up to 250 dwellings (inc. affordable housing) with open space, allotments, structural planting, a sustainable drainage scheme (SuDS) and vehicle access points. All matters to be reserved – except for partial means of access to, but not within, the site.
PENDING – parish council had submitted objection (see planning minutes 8 August 2025)
- c) **25/02578/FUL** Grantham Arms Milby Retrospective application for the installation of a shepherd's hut for use as holiday accommodation
PENDING The parish council had submitted a 'C' response (neither objects nor supports– see planning minutes 8 August)
- d) **25/02716/OUTMAJ** Land east of Leeming Lane Kirby Hill Ref: E439254 N468135
Outline planning application for residential development of up to 167 dwellings (use class C3) with associated works including drainage attenuation and public open space, with all matters reserved except for site access only.
PENDING The parish council had submitted objection (planning sub-committee 2 Oct)
- e) **25/03451/FUL** Broom Close Farm Norton-le-Clay YO61 2RT Construction of a new pig finishing building
Cllrs agreed to submit response A – No objection
- ACTION CLERK**
- f) **25/03383/REM** Home Farm Church Lane Kirby Hill YO51 9DS Reserved matters application for the appearance, landscaping and scale of two dwellings and garages granted outline consent in 22/03277/OUT (REVISED DETAILS)
Cllrs agreed to restate their submission to the outline application (i.e. C neither support nor object) but to add condition that there should be a construction traffic management plan.
- ACTION CLERK**

2026 MEETINGS 12 January 9 March 4 May (annual meeting) 13 July 14 September 16 November

Meeting ended 8.15pm

SIGNED.....DATE.....