

KIRBY HILL AND DISTRICT PARISH COUNCIL

(incorporating Kirby Hill, Milby, Thornton Bridge, Humberton & Ellenthorpe parishes)

MINUTES of the annual parish council meeting held at 7.00pm 4 May 2026, in the Coronation Hall, Milby (Notice having been given).

PRESENT: Cllrs Dunderdale (Chairman), Merson, Wass, Widdows, Wilkinson and Martin Rae (parish clerk).

1. APOLOGIES for absence none received

2. Election of Chairman The Vice Chairman Cllr Merson asked for nominations. Cllr Wilkinson nominated Cllr Dunderdale and this was seconded by Cllr Wass. Cllrs agreed and Cllr Dunderdale accepted the nomination and was duly elected as Chairman, informing the meeting that she would stand down after a year.

3. Election of Vice Chairman The Chairman, Cllr Dunderdale, asked for nominations. Cllr Wilkinson nominated Cllr Merson and this was seconded by Cllr Wass. Cllrs agreed and Cllr Merson accepted the nomination and was duly elected as Vice Chairman.

4. CODE OF CONDUCT/DECLARATIONS OF INTERESTS: Cllr Wilkinson 10a and 10e

5. Minutes of 9 March 2026 meeting, having been distributed previously, were accepted as a true record. Proposed by Cllr Merson, seconded by Cllr Wilkinson. Duly signed by the chairman.

Matters arising: None

6. FINANCE

The Clerk reported:

- a) Balance at 4 May 2026 **£12,644.94**
- b) **PAID £415.00** Parish Council websites
- c) **PAID £94.28** Skelton Parish Council
- d) **PAID £33.63** HMRC PAYE (underpayment)
- e) **PAID £16.00** Coronation Hall
- f) **PAYMENT AGREED £527.00** YLCA Subscription
- g) **PAYMENT AGREED £394.00** Zurich Insurance
- h) **PAYMENT AGREED £147.84** HMRC PAYE (Jan/Feb/Mar)
- i) **AUDIT** AGAR Annual Governance Statement completed and signed by chairman
AGAR Certificate of Exemption signed by Chairman
AGAR Accounts Statement signed by Chairman
AGAR Internal Audit (carried out by Marton-le-Moor PC) presented by clerk
The full accounts and the AGAR Accounts Statement had been distributed to councillors prior to the meeting.
Clerk to post all AGAR documents on website and Noticeboard and send the required documents to SBA-PKF Littlejohn Audit Office. **ACTION CLERK**
- j) **RECEIVED £5000.00** NYC Precept – full year payment

7. CORRESPONDENCE

- a) **BACLA appeal** Letter from Boroughbridge Community Library requesting donation towards costs of the library, which is run by volunteers. £150 donated by the council in 2024. Cllr Merson proposed donation of £175, seconded by Cllr Dunderdale and agreed by councillors. **ACTION CLERK**
- b) **Resident's comment to chairman** about raised paving on public footpath at gate into Evesham Place, causing grounding of mobility scooter. Clerk agreed to investigate and bring to attention of contractor responsible for ground maintenance at Evesham Place. **ACTION CLERK**

8. COUNCILLORS' REPORTS AND MEETINGS

- a) **Forum Meeting 28 April** Cllr Dunderdale reported that NYC Highways Melissa Burnham had attended and had explained the amount of pressure on Area 6 which, with only 13 staff, had to

cover a huge area. She had reminded the meeting that Cllr Nick Brown should be the first contact for reporting problems. She had confirmed that the re-siting of the 30mph signage in Dishforth Road at Milby Grange should have been completed and would investigate.

Cllr Brown had reported about NYC's funding shortage but said that there was still £4.5k. grant funding available in his Locality Budget. He also outlined the new consultation on Digital Connectivity and handed out questionnaires for parishes to complete. Cllr Merson volunteered to complete the questionnaire for Milby and Cllr Dunderdale volunteered to cover Kirby Hill. Cllr Dunderdale would then combine the results and send them to CCllr Brown. **ACTION CHAIRMAN**

- b) **JPC** Cllr Merson reported on the 30 April meeting, minutes of which would be distributed to Cllrs. The current capacity of Boroughbridge/Aldbrough cemeteries had been discussed. Both Boroughbridge and Langthorpe councils had received large sums of CIL money without being informed about the reason. Boroughbridge council would be going ahead with building a Community Hub at the rear of the town car park. Concern had been expressed about the new procedures for flood management after local response procedures through the flood committee had ended. Cllr Zoe Metcalfe of Boroughbridge Town Council had suggested writing as a block to NYC to express concerns about the new policy on flooding. The clerk to confirm to Cllr Metcalfe that KHPC agreed to join this approach. **ACTION CLERK**

The clerk was asked to contact the Canal and River Trust about the sunken boat in the canal opposite Canal Garage. **ACTION CLERK**

Next JPC Meeting 30 July.

- c) **Boroughbridge Police Liaison** Cllr Merson reported on the 9 April meeting. This had been attended by the new Inspector for Harrogate Outer – Keeley Lockley-Smith and the new Sergeant Lopez.

It was reported that 'Inspire Youth' was looking for a suitable building. Its mobile unit had been told by BB Town Council that it could not park on the recreation ground.

It was reported that the knife bin was being well used.

Cllr Wilkinson asked whether the issue of gypsy horse racing had ever been raised by the police, having heard that there were bye-laws banning it in some areas in the south of England. Cllr Merson hoped that the Rural Policing team would be at the next Liaison (date to be announced).

9. ONGOING AND OTHER MATTERS

- a) **Milby Grange (Miller Homes) Dog waste bin.** The clerk had contacted RMG (Residents' Management Group) the site maintenance contractor, who in turn had consulted residents. The residents had not been in favour of being charged £800 for a bin and had decided merely to put 'no dog waste' stickers on the litter bins in the play area. The clerk was asked to pursue with NYC the installation of a dog waste/litter bin on the site, consulting with RMG. **ACTION CLERK**
- b) **War memorial wreath removal.** A local resident had taken it on themselves to remove the wreaths in April and had asked the parish council if a procedure for earlier removal could be established. Cllrs agreed that the wreaths/crosses should remain in place until 1 February each year and Cllr Wass volunteered to take on the task.
- c) **Village Green – new cherry tree** Cllr Wilkinson had put some metal tubing around the base of the tree to prevent damage from strimming. He also said that he would arrange removal of the stump of the former tree when the right conditions prevailed.

10. PLANNING

- a) **ZC23/04592/REMAJ – AMENDED APPLICATION**
Approval of reserved matters for access, appearance, landscaping, layout and scale of a Motorway Service Area (MSA) to the west side of the A1(M)...
PENDING.
- b) **TPO 49/2025/HAR** Tree Preservation Order on two oak trees – field 438285 469181
The parish Council had written in support of making the provisional order permanent
- c) **25/02186/OUTMAJ** Field 439417 467708 Milby – Outline application for the erection of up to 250 dwellings
PENDING
- d) **25/02716/OUTMAJ** Land east of Leeming Lane Kirby Hill Ref: 439254 468135 Outline application for up to 167 dwellings
PENDING

- e) **25/01637/OUTMAJ** Land north of Leeming Lane Kirby Hill 438887 468593 Outline application for the construction of up to 70 dwellings
*The parish council had voted at a planning meeting on 29 April to object to the application on planning grounds to be drafted by Cllr Merson for presentation to 4 May meeting. The planning meeting had not been quorate but at this 4 May meeting Cllrs agreed unanimously to submit the objection drafted by Cllr Merson. **ACTION CLERK***

Meeting ended 8.00PM

NEXT MEETING 13 July 2026

Signed.....Date.....